



### EMPLOYMENT APPLICATION

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age disability, marital or veteran status, sexual orientation or any other legally

(PLEASE PRINT)

Date of Application \_\_\_\_\_

PERSONAL INFORMATION			
Last Name	First	Middle Initial	Maiden Name
Street	City	State/Zip Code	SS#
Position(s) Applied for		Referred By	Telephone Number

GENERAL INFORMATION	YES	NO
After reviewing the pay plan, do you meet the minimum age requirement?		
Have you ever been employed with us before? If yes, give date		
Are you willing to commute? If yes, how far?		
Are you currently employed?		
Are you prevented from lawfully being employed in this country? (Proof of citizenship or immigration status will be required upon employment)		
Are you currently on "layoff" status and subject to recall?		
Have you been convicted of a felony in the last 7 years? (Conviction will not necessarily disqualify an applicant from employment) If yes, please explain		
Several of our positions require handling cash in a fast-paced environment, standing for extended periods of time, lifting at least 35 pounds, meeting and greeting the public. Do you foresee any problems which you might have dealing with these aspects of the position		
Do you currently have a valid driver's license?		
Are you available to work: <b>FULL TIME</b> <b>PART TIME</b> <b>TEMPORARY</b> Circle all that apply		

EDUCATION			
NAME AND ADDRESS	YEARS ATTENDED	DID YOU GRADUATE	SUBJECTS STUDIED
GRAMMAR SCHOOL			
HIGH SCHOOL			
COLLEGE			
GRADUATE/OTHER			
Describe any specialized training, apprenticeship skill, and extracurricular activities, including job-related training received in the United States Military.			
How would you describe yourself? What personal qualities can you bring to Fresh Express family of employees?			

SPECIALIZED SKILLS			
<input type="checkbox"/> Data Processing	<input type="checkbox"/> Calculator	<input type="checkbox"/> Spreadsheet	<input type="checkbox"/> Word Processing
<input type="checkbox"/> Cash Register	<input type="checkbox"/> Fax	<input type="checkbox"/> Desktop Publishing	<input type="checkbox"/> Other

EMPLOYMENT HISTORY					
DATE MONTH/ YEAR	NAME AND ADDRESS OF EMPLOYER	PHONE NUMBER	SALARY	POSITION	REASON FOR LEAVING
FROM TO					
FROM TO					
FROM TO					
FROM TO					

REFERENCES - (NOT RELATIVES)				
NAME	ADDRESS	PHONE NUMBER	BUSINESS	YEARS KNOWN
Nearest relative not living with you:				
In case of emergency, please notify: _____ Phone # _____				

**APPLICANT'S STATEMENT**

I certify that answers given in this application are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as necessary for an employment decision. This application for employment shall be considered active for 45 days. If I wish to be considered for employment beyond this period, I may inquire as to whether applications are being accepted. I hereby acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is on an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. I also understand that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of ENERGY NORTH, INC.

In the case of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that I am required to abide by all rules and regulations of the Employer.

Signature:	Date:
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